

Course Freezing Form (نموذج الاعتذار عن مقرر)

Student Name (اسم الطالب):	Level (المستوى):		
ID# (الرقم الجامعي):	Major (التخصص):		
To be filled out by the student (خاص بالطالب)			
Date: DD/MM/YYYY			
Reasons (attach evidence such as medical report or burial certificate, etc.):			
Student's Signature (توقيع الطالب):	Date (التاريخ): DD/MM/YYYY		
To be filled by the Academic Advisor (خاص بالمرشد الأكاديمي)			
	Name / الإسم	Date (التاريخ)	Signature (التوقيع)
Academic Advisor (المرشد الأكاديمي)		DD/MM/YYYY	
Advisor's Recommendation			
To be filled by Faculty of Computer & Information Systems (خاص بإعتماد كلية الحاسب الالى ونظم المعلومات)			
Accepted (مقبول): <input type="checkbox"/>	Refused (مرفوض) <input type="checkbox"/>		
Reason(s) for Refusal, if any:			
Date: DD/MM/YYYY			

*** Examples of Acceptable Evidences:

- Medical report from the government hospital or from the Islamic University medical centre.
- In the case of the death of a close relative: the burial certificate
- Accident report from the police station.
- Other governmental reports might be acceptable.