



**His Excellency the Vice President for Postgraduate Studies and Scientific Research
His Excellency the Vice President for Development**

May God's peace, mercy, and blessings be upon you.. And after:

In reference to the referral of His Highness the University President to Your Excellency's letter No. 9144334962, dated 11/8/1443 AH, I inform you that the University Council, in its tenth session held on 15/11/1443 AH...

Decision No. (1443/311) was issued, including:

Approval of the internal regulations for intellectual property rights and patents at the Islamic University, according to accompanying formula.

I hope you will kindly take the necessary action, and may God protect you.

With my regards and appreciation to you,

Secretary of the University Council

Mr. Dr. Mahmoud bin Abdul Rahman Qadah



The Standing Committee to follow up the implementation of the regulations governing financial affairs in universities

Introduction

This regulation comes within the framework of the Islamic University of Medina's interest in scientific research, documenting its outputs, preserving the rights of its researchers, and consolidating the concept of intellectual property among them. In order to enable it to value these outputs to achieve literary and material returns that benefit society and researchers. To this end, the university decided to establish a unit responsible for everything related to intellectual property and patents and to be a destination for researchers to obtain support or assistance in registering patents for their inventions, or preserving their intellectual rights. To determine the general framework of this unit, the university has prepared these regulations to be a general control for its work, powers, and procedures. It has based its preparation on the system and regulations of the Higher Education Council, and among these regulations in particular are the unified regulations for scientific research in Saudi universities and its organizational rules at the Islamic University.

In its proposal and implementation, this regulation is based on Paragraph (11) of Article (20) of the Education Council's system higher education, universities and its regulations.





Article One: Definitions

Agency: University Agency for Postgraduate Studies and Scientific Research. The competent agent is the university's vice president for graduate studies and scientific research.

System: Innovation and entrepreneurship system.

Intellectual property rights: All material or moral rights that the university owns over any work. Registration of intellectual property rights, registration of physical and moral rights, or either of them, with the Saudi Property Authority. Intellectual property and granting it protection documents.

Documenting the invention: Obtaining a patent protection document.

The unit is the University's Intellectual Property Rights and Patents Unit. The head of the unit is the person who manages the unit.

Support: The material and moral support provided by the university for registering patents and preserving intellectual property rights. The applicant is the one who has submitted a request to the Intellectual Property Rights and Patents Unit to authenticate a patent inventing or registering intellectual property rights.



Article Eleven: Marketing rights and patents and their returns

1. The unit is committed to searching for appropriate opportunities to market intellectual property rights and granting licenses to use inventions documented in the name of the university. The unit must submit to the system a proposal for marketing opportunities for each patent, provided that the proposal includes the forms of opportunities, the entities proposed to implement them, the implementation mechanism, the expected returns from them, and the mechanism for dividing them. Between the university and the applicant in the event of agreement on joint exploitation.
2. When dividing the financial return with the applicant, the university is committed to what was agreed upon according to the signed contract between them.
3. Intellectual property rights may be exploited by decision of the University Council and based on the recommendation of the competent agent owned by the university and patents documented in its name or part thereof, or specifying a form of exploitation without financial compensation for the purpose of enhancing the university's position, or to achieve the public interest estimated by the University Council. Shared rights are not included in exploitation without financial compensation except with the approval of the other party.





4. If the university wishes to license the use of the innovation documented in its name, the exploitation revenue will be divided between the university and the applicant in a ratio agreed upon between them.

Article Twelve: Financial regulation

The financial rules and procedures applicable in the system are followed.

Article Thirteen: The Unit coordinates with the competent authorities to collect and pay value-added tax at the university before approving any contract or agreement that results in revenue, in order to ensure that it is referred to when determining any compensation for the services provided by the Unit.

Article Fourteen: The university may agree on less than the amounts stipulated in the regulations if the person with authority sees an interest in that.

Article Fifteen: Addition, amendment, cancellation, or interpretation of the regulations: The University Council has the right to interpret and amend these regulations, and these regulations are reviewed by the competent authorities

Whenever the need arises.

Article Sixteen: unless stipulated in these regulations everything that is not specifically stated in these regulations shall be subject to the rules and regulations in force at the university.

Article Seventeen: Effective date of the regulations these regulations shall come into force as of the date of their approval by the University Council.

