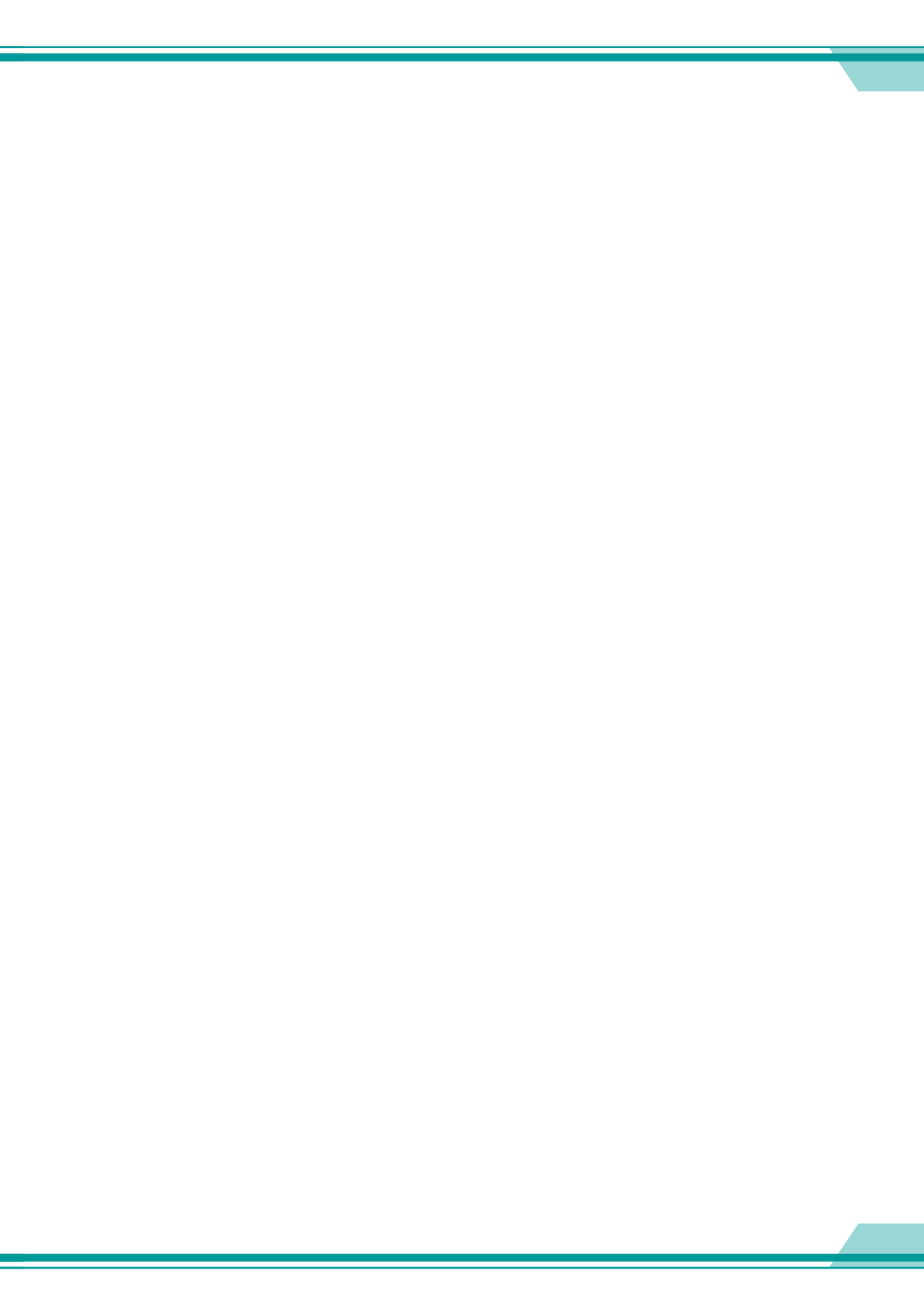




اللائحة المنظمة  
لصناديق الطلبة بالجامعات  
الصادرة بقرار مجلس شؤون الجامعات  
رقم (١٤٤٤/١٣/١) المتخذ في اجتماعه (الثالث عشر)  
المعقود بتاريخ ٢٥/٥/١٤٤٤هـ.

اللائحة المنظمة لصناديق الطلبة بالجامعات  
الصادرة بقرار مجلس شؤون الجامعات رقم (١٤٤٤/١٣/١)  
المتخذ في اجتماعه (الثالث عشر)  
المعقود بتاريخ ١٤٤٤/٥/٢٥ هـ.



### إن مجلس شؤون الجامعات

بناءً على الصلاحيات المخولة له نظاماً

وبناءً على الفقرة (٦) من المادة (الخامسة عشرة) من نظام مجلس التعليم العالي والجامعات الصادر بالمرسوم الملكي رقم (م/٨) وتاريخ ١٤/٦/٤١٤هـ، التي تضمنت أن من اختصاصات المجلس "إصدار اللوائح المشتركة للجامعات".

وبناءً على المرسوم الملكي رقم (م/٢٧) وتاريخ ١٤/٣/٤١هـ، القاضي بالموافقة على نظام الجامعات وما تضمنه البند (رابعاً) من أن يمارس مجلس شؤون الجامعات صلاحيات مجلس التعليم العالي (المُلغى) الواردة في نظام مجلس التعليم العالي والجامعات، الصادر بالمرسوم الملكي رقم (م/٨) وتاريخ ١٤/٦/٤١٤هـ، على الجامعات التي ستستمر في تطبيق ذلك النظام.

وبناءً على الفقرة (٩) من المادة (السابعة) من نظام الجامعات الصادر بالمرسوم الملكي رقم (م/٢٧) وتاريخ ١٤/٣/٤١هـ، التي تضمنت أن من اختصاصات المجلس "إقرار اللائحة المنظمة لصناديق الطلبة في الجامعات".

### يقرر ما يلي:

أولاً: إقرار اللائحة المنظمة لصناديق الطلبة في الجامعات وفق الصيغة المرفقة لهذا القرار.

ثانياً: تحل هذه اللائحة محل اللائحة المنظمة لصناديق الطلبة بالمؤسسات التعليمية الصادرة بقرار مجلس التعليم العالي رقم (١٢/٢٧/٢٣١هـ) وتاريخ ١١/٢/٢٣١٤هـ.

ثالثاً: يعمل بهذه اللائحة من بداية السنة المالية التالية لتاريخ إقرارها.

والله ولي التوفيق ، ، ،

رئيس مجلس شؤون الجامعات

لرئيس مجلس شؤون الجامعات



(تعميم برقي عاجل)

سمو / معالي / سعادة/ رئيس الجامعة.....  
حفظه الله

السلام عليكم ورحمة الله وبركاته  
أبعث لكم نسخة من قرار مجلس شؤون الجامعات رقم (١٤٤٤/١٣/١) وتاريخ  
١٤٤٤/٥/٢٥هـ، القاضي بإقرار اللائحة المنظمة لصناديق الطلبة في الجامعات وفق  
الصيغة المرفقة للقرار.  
آمل الاطلاع، وإكمال اللازم بموجبه.

وتقبلوا تحياتي وتقديري، ، ،

الأمين العام  
لمجلس شؤون الجامعات

د. محمد بن عبدالعزيز الصالح

- صورة لمعالي الوزير رئيس مجلس شؤون الجامعات.
- صورة لمعالي نائب الوزير للجامعات والبحث والابتكار.
- صورة لمكتبنا.
- صورة لسكرتارية المجلس.
- صورة لملف التبليغات.
- صورة للحفظ الإلكتروني

### **Article Twenty-Three**

The provisions, rules, and procedures in force at the university apply to the Fund's warehouses.

### **Article Twenty-Four**

The Fund's documents, records, books and ledgers shall be subject to the rules of safekeeping applied at the University.

### **Article Twenty-Five**

The external auditor reviews the Fund's accounts and financial statements, expresses a professional opinion on them, and submits them to the Board of Directors for discussion in preparation for submitting them to the University Council.

### **Article Twenty-Six**

The surplus of the Fund's revenues over its expenditures at the end of the fiscal year is transferred to an account called the Fund's Accumulated Surplus Account. Any spending from this account is made by a decision of the University Council, according to the provisions of disbursement specified in this statute.

## **Chapter Eight: General Provisions**

### **Article Twenty-Seven:**

The Fund prepares its final accounts and financial statements and submits them to the Board of Directors, accompanied by the external auditor's report, within a period not exceeding three months from the end of the fiscal year, in preparation for their approval by the University Council.

### **Article Twenty**

Fund disbursement for the establishment of investment projects shall be in accordance with the following stipulations:

1. The disbursement does not affect other aspects of fund expenditure mentioned in Article (13) of this statute.
2. The availability of a feasibility study for the project endorsed by the Board of Directors and approved by the President of the University.
3. The disbursement for the investment is made from the Fund's accumulated surplus account.

## **Chapter Six: Procurement and Business Execution Insurance**

### **Article Twenty-One**

The rules and procedures in force in the university are applied to the operations of securing purchases and commissioning works for the Fund and its projects in accordance with the powers stipulated in the statute governing financial affairs in universities.

## **Chapter Seven: Accounts**

### **Article Twenty-Two**

The Fund shall have an appropriate accounting system consistent with the applicable laws and statutes of the University, as well as the financial and accounting policies and procedures approved for the Fund.

- B. an estimated budget for its implementation, indicating the amount of funding from the University budget, if any, and the required support from the Fund.
2. Ensuring that the amount is available in the Fund's budget in preparation for presenting it to the Board of Directors for a decision.
  3. The amount is paid to the person responsible for the activity as a temporary advance upon approval of the Board of Directors, taking the necessary measures to ensure repayment, or through deduction from salary and entitlements of the borrower, after the approval of the President of the University based on the recommendation of the Board of Directors.
  4. The person in charge of the activity shall submit all supporting documents for the advance, and proof of the transfer of what may remain from the advance to the account of the Fund, to the Executive Director, and it shall be closed within fifteen days from the date of fulfilling the objective of the advance.
  5. Denying a disclaimer from the university for the person responsible for the activity until it is confirmed that he has paid back the entire advance.
  6. The Chairperson of the Fund's Board of Directors may, in case of urgency and upon his/her assessment of the situation, disburse part of the required amount of support before presenting it to the Board of Directors, provided that it is presented to the Board in its next session to obtain the Board's approval and the amount does not exceed (20%) of the value of the requested amount. The executive rules determine the regulations and procedures in such situations.



1. The Dean of Student Affairs - Chairperson.
2. One of the Vice Deans of Student Affairs - Vice President
3. The Executive Director of the Student Fund - Member and Trustee.
4. Three interested faculty members at the University - members.
5. Three highly qualified and active students - members according to the regulations approved by the University Council for selecting students as members of the councils.
6. One of the specialists in financial control or auditing from the University - member.

The appointment of members in items (2-4-5-6) shall be upon the nomination of the President of the University, and shall be a tenure of two years, renewable once, taking into account rotation when nominating between colleges whenever possible.

### Article Five

The Board of Directors is concerned with proposing general policies and supervising the technical, administrative and financial aspects of the Fund and taking the necessary decisions to achieve the Fund's objectives. Particularly, the board is tasked with:

1. Discussing the Fund's tentative estimated budget and any amendments to it in preparation for its approval by the University Council.
2. Studying ways to increase the Fund's resources inside and outside the university and recommending them to the University Council.
3. Preparing the financial, accounting and investment policies and procedures for the Fund to be approved by the University Council upon the recommendation of the University President.
4. Recommending the acceptance of grants, bequests, gifts and donations that are presented to the Fund in accordance with the regulations and instructions and submitting them to the University Council
5. Recommending the assignment of an external auditor to the University Council. The University Council has the authority to assign an

## **Chapter Two: The Establishment of the Fund, its Headquarter and its Objectives**

### **Article Two:**

The University has the right to establish a fund to support and serve students at the University. The fund shall have financial and administrative independence in accordance with the provisions of this Statute, and it may establish sub-funds in the different University's campuses. The Fund is administratively linked to the President of the University, and its headquarter shall be located on the University's Main Campus.

### **Article Three:**

The Fund aims to provide support and services to regular students, such as the following:

1. Providing subsidies and loans to students.
2. Establishing beneficial investment projects for students or contributing in such activities as subsidizing canteens, printing, copying and photocopying, as well as procuring stationary, scientific tools and similar necessities.
3. Supporting student activities and granting prizes to participants.
4. Developing the Fund and investing the surplus in a way that achieves the Fund's goals and ensures its financial sustainability.

## **Chapter Three: Fund Administration**

### **Article Four:**

The governance, management and running of the Fund's affairs is undertaken by a Board of Directors formed by a decision of the University Council, which shall consist of: